JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Head of Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
<td>Security</td>
</tr>
<tr>
<td>Reporting To</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Direct Reports</td>
<td>Chief Security Officer</td>
</tr>
<tr>
<td>Location</td>
<td>Lagos</td>
</tr>
</tbody>
</table>

**PRIMARY OBJECTIVE**
Develops and maintains the aviation security department ensuring compliance with National and International regulations.

**PRINCIPAL ACCOUNTABILITIES AND RESPONSIBILITIES**

- Review and record company security incidents and occurrences and initiate investigations as appropriate. This will include the monitoring of trends.
- Evaluate security related material and publications within Arik Air, other airlines, institutions, government authorities, other relevant bodies to determine and supervise the distribution of such material to operational personnel.
- To evaluate and assess any security threat to Arik Air and implement any remedial action as necessary.
- Ensure that all company personnel are appropriately trained in all aspects of security relevant to their duties and areas of responsibility.
- To ensure effective implementation of security procedures by regular audits and inspections that meet NCAA and FAAN requirements.
- Establish and maintain any aircraft incidents procedure to ensure an effective response through training and testing of all personnel.
- Encourage submission of confidential security reports through the Security incident reporting scheme.
- To develop and maintain Industry contacts on matters relating to security through governing bodies and organizations such as IATA, ICAO, NCAA and FAAN.
- To represent Arik Air at national and international conferences and meetings on all matters relating to aviation security.
- Ensure performance plans and reviews, including training and development requirements are completed for direct reports.
- Perform other duties as appropriate and within competence as requested from time to time.
- Ensure all security personnel within the security department have undergone initial and periodic security background checks.
- Perform other duties as appropriate and within competence as requested from time to time.
- Develop, Maintain and control of the security program.

**QUALIFICATION/EXPERIENCE**
- University Degree B.Sc./HND (Upper /Lower Credit).
- Knowledge of advanced explosive and narcotics security screening equipment.
- Previous experience in a similar security role.
- Ability to multi-task and prioritise in a pressurised environment.
- Ability to manage, direct, lead by example and supervise a diverse workforce in multi-site
locations.

• Ability to handle difficult situations with tact and diplomacy that may occur with staff members, visitors, contractors, suppliers, passengers and regulatory authorities.
• Strong verbal and written communication skills.
• Ability to handle potential volatile situations calmly.
• Five (5) years in Aviation security or a proven track record of working in a security role.
• Experience of working with people from diverse backgrounds.
• Successful completion of an IATA or ICAO Security Management Training course.

WORKING RELATIONSHIP

• Station Managers
• National and Local authorities
• Nigerian Immigration
• Nigerian Police Force
• Nigerian Civil Aviation Authority
• Federal Airport Authority Nigeria
• Operations Managers